

Appendix 1

Southwark Community Primary Schools, Nursery Schools and Classes: Oversubscription Criteria for September 2011

1. Southwark Community Primary Schools (Reception Year)

Admission Number: see attached list

A child with a statement of special educational needs whose statement names the school must be admitted to the school in accordance with section 324 of the Education Act 1996. This is a separate process from the coordinated admission arrangements.

1.1 Over-subscription Criteria (for all years except nursery):

In the event of there being more applications than places available, places will be allocated in the following order of priority:

- (i) Children in public care (Looked After Children) [see note (a)];
- (ii) Children who will have brothers or sisters attending the school at their time of entry [see note (b)];
- (iii) Where professional evidence indicates that there are particular psychological, medical or social needs which the LA and Headteacher agree can best be addressed at the school [see note (c)];
- (iv) Children living nearest the school measured by straight line route from home to main school gate [see note (d)]

Notes

- (a) A child in public care (looked after child) means a person under the age of 18 years who is provided by social services with accommodation by agreement with their parents/carers (Section 20 of the Children Act 1989) or who is the subject of a care order under Part IV of the Act. Children who are looked after under an agreed series of short-term placements (such as respite) are excluded.
- (b) Brothers and sisters include half brothers and sisters and step brothers and sisters who share the same home. It also includes adopted and foster brothers and sisters who share the same home.
- (c) Evidence of psychological, medical or social needs and reason why a particular school would best meet those needs must be substantiated by written evidence from relevant qualified professionals e.g. a child or educational psychologist, a child psychiatrist, a general practitioner, an orthopaedic consultant or social worker.
- (d) The LA determines the distance using the computerised Geographical Information System (GIS). This system measures the distance from each applicant's home to the designated main entrance of the school by the shortest straight line route in metres. A centroid (centre point), supplied by Ordnance Survey (OS), determines the start point of the home address. If a child lives in a block of flats where a communal entrance is used, the centroid for the block and not the individual flat is used for calculation purposes. When dealing with multiple applications from a block of flats to the same community school, lower door numbers will take priority.

- (e) Where a school becomes oversubscribed within a single criterion, places will be offered to children who live nearest the school. If oversubscription still exists, lots will be drawn. The process will be overseen by a person independent of the process.
- (f) The home address is the address where the child resides. Where a child spends time with both parents/carers in separate homes and both have parental responsibility, the school will need to establish where the majority of school nights (Sunday to Thursday) are spent and treat that as the home address.
- (g) A child's attendance at a co-located nursery class does not guarantee admission to the school for primary education a separate application must be made for transfer from nursery to primary school.
- (h) Multiple births – if only one place is available at the school and the next child who qualifies for a place is one of multiple birth siblings, we will ask community schools to go over their published admission number to support the family when possible to do so.

1.2 Proof of Address

When offered a place at a school, the offer will be conditional until proof of address has been given. Original copies of the following documentation will be required:

- child benefit documentation
- council tax bill
- one other from bank statement, TV licence, credit card or store card statement

Proof of address must be supplied within 15 days of the date of the offer of a place.

Occasionally we have reason to suspect that a family does not live at the address stated. If this is the case, we will carry out an investigation. Should we discover that a parent is making a fraudulent claim the offer of a place will be withdrawn.

1.3 Dates of entry

All children within the reception year group will be offered a place in a primary school for September 2011. Parents may request that their child's entry be deferred until later in the same school year or until the child reaches compulsory school age. Where entry is deferred, the school place offered will be held and will not be offered to any other child. Parents however will not be able to defer a child's entry beyond the beginning of the term after the child's fifth birthday, nor beyond the academic year for which the original application was accepted.

1.4 Waiting Lists

Parents/carers can apply to have their child placed on the waiting list for any oversubscribed community school in Southwark.

The LA will hold waiting lists for all oversubscribed community schools up until the 31st August. Waiting lists will then be handed over to oversubscribed community schools.

Names will be placed in oversubscription priority order

Any parent/carer has the right to be informed of their ranking on the waiting list and the criteria that applies to them should they request this information.

1.5 Capacity of Primary School places

We will constantly review our position in order to identify areas of need. Places will then be allocated in accordance with the oversubscription criteria.

1.6 Community Primary Schools – September 2011 Intake

SCHOOL	PRIMARY ADMISSION LIMIT
Albion (JI)	30
Alfred Salter (JI)	60
Alma (JI)	30
Bellenden (JI)	30
Bessemer Grange (JI)	60
Brunswick Park (JI)	75
Camelot (JI)	75
Charles Dickens (JI)	45
Cobourg (JI)	60
Comber Grove (JI)	45
Crampton (JI)	30
Crawford (JI)	60
Dog Kennel Hill (JI)	60
Dulwich Hamlet (J)	90
Eveline Lowe (JI)	60
Gloucester (JI)	60
Goodrich (JI)	90
Goose Green (JI)	60
Grange (JI)	45
Heber (JI)	60
Hollydale (JI)	45
Ilderton (JI)	60
Ivydale (JI)	60
John Donne (JI)	60
John Ruskin (JI)	58
Keyworth (JI)	45
Langbourne (JI)	30
Lyndhurst (JI)	45
Michael Faraday (JI)	60
Oliver Goldsmith (JI)	60
Peckham Park (JI)	75
Pilgrims Way (JI)	30
Redriff (JI)	60
Riverside (JI)	45
Robert Browning (JI)	45
Rye Oak (JI)	60
Rotherhithe (JI)	60
Snowsfields (JI)	30
Southwark Park (JI)	60
Tower Bridge (JI)	30
Townsend (JI)	45
Victory (JI)	30

John Ruskin: In addition to the 58 places, 2 places are allocated to children accessing the specialist support provided.

1.7 Academy Primary School September 2011 Intake**

Globe Academy	60
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1.8 Voluntary Aided Primary Schools – September 2011 Intake**

SCHOOL	PRIMARY ADMISSION LIMIT
Boutcher C of E	30
Dulwich Village C of E	90
English Martyrs RC	60
Peter Hills with St Mary's & St Paul's C of E	30
Saint Joseph's Catholic, Borough	30
St Anthony's RC	45
St Francesca Cabrini RC	60
St Francis RC	60
St George's C of E	30
St George's Cathedral RC	60
St James' C of E	30
St James the Great RC	30
St John's C of E	30
St John's RC	30
St John's & St Clement's C of E	60
St Joseph's RC, George Row	45
St Joseph's RC, Gomm Road	30
St Joseph's RC Infants	60
St Joseph's RC Juniors*	60
St Jude's C of E	30
St Mary Magdalene C of E	30
St Paul's C of E	45
St Peter's C of E	30
The Cathedral School of St Saviour & St Mary Overie	30

1.9 Foundation Primary Schools – September 2011 Intake**

SCHOOL	PRIMARY ADMISSION LIMIT
Charlotte Sharman	60
Friars	30
Surrey Square Infants	60
Surrey Square Juniors *	60

***Admission Limit for Year 3**

****Please note that Academies, Voluntary Aided and Foundation schools may consult separately on their admission number for 2011/12 which will supersede the information above.**

2. Southwark Community Schools Nursery Classes

2.1 Over-subscription Criteria for Nursery Classes

- (i) Children in public care (looked after children);
- (ii) Children with educational, medical or social needs where professional advice indicates that placement would be beneficial; this includes children with a statement of special educational needs which names the nursery class;
- (iii) Children who will have a brother or sister attending the school at the time of entry;
- (iv) Children for whom it is their nearest maintained nursery class or nursery school.

Note

Schools close to the Southwark border may, if they wish, delete reference to Southwark residents if they normally and regularly admit children to the nursery class who live in neighbouring boroughs.

Where children are cared for by a local authority registered childminder, parents/carers can opt to have the childminder's address as the point from which distance is measured. However, some schools have opted not to include this in their admissions criteria.

In both of the above instances parents/carers should request further information from the school(s).

NOTE: THESE EXCEPTIONS DO NOT APPLY FOR APPLICATIONS TO INFANT/JUNIOR CLASSES

3. Southwark Nursery Schools

3.1 Admission Number

Dulwich Wood	80 full time equivalent
The Grove	60 full time equivalent
Kintore Way	120 full time equivalent
Nell Gwynn	140 full time equivalent
Ann Bernadt	80 full time equivalent

3.2 Oversubscription Criteria

In the event of there being more applications than places available, priority will be given to children who are living in Southwark. Of these children places will be allocated in the following order: -

- (i) Children in public care (looked after children)
- (ii) Children with educational, medical or social need where a professional review indicates that placement would be beneficial
- (iii) Children who will have a brother or sister attending the nursery at the time of entry
- (iv) Children for whom it is their nearest maintained nursery class or nursery school
- (v) Age – in order to maintain a balance of 3+ and 4+ children

For children who are cared for by a local authority registered child minder, families can opt to have the distance between the childminder's home and the school measured, rather than the home address if they prefer.

Where places remain available after all Southwark applicants have been allocated places, the above criteria are applied, in the same order, to out-borough applications.

3.3 Proof of Address

When offered a place at a school, the offer will be conditional until proof of address has been given. Original copies of the following documentation will be required:

- child benefit documentation
- council tax bill
- one other from bank statement, TV licence, credit card or store card statement

Proof of address must be supplied within 15 days of the date of the offer of a place.

Occasionally we have reason to suspect that a family does not live at the address stated. If this is the case, we will carry out an investigation. Should we discover that a parent is making a fraudulent claim the offer of a place may be withdrawn.

3.4 Application Lists

- Each Nursery School maintains application lists
- Places are allocated for admissions in September and January of each year – in line with the admission criteria.
- As vacancies arise during the course of the year, places are allocated from those applications remaining in line with the admission criteria.

3.5 Application Procedures and Timescales

- Applications for a nursery place can be made at anytime after the child's second birthday
- Children whose third birthday falls between 1st March and 31st August, who can be offered a place, will receive the offer in June for a September start date.
- Children whose third birthday falls between 1st September and 28th (or 29th) February, who can be offered a place, will receive the offer in November for a January start date.
- Every child starts at nursery school on a part time basis.